



Borough of Sinking Spring
BOSS FORWARD
REVITALIZATION COMMITTEE
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SINKING SPRING
BOSS FORWARD REVITALIZATION COMMITTEE
BOARD OF DIRECTORS

MEETING MINUTES
NOVEMBER 17, 2022

Call to Order

Merlin Weaver (BOSS President) called the meeting to order at 7:00 PM at the Borough of Sinking Spring Council Chambers, 3940 Penn Avenue, 19608.

Present

Merlin Weaver (President-RBAR-ED)
Brian Hoffa (Member-Chair SSB Econ Comm-P)
Robert Metzger (Member-SSB Econ Comm-ED)
Mike Hart (Member-Borough Manager-ED)
Sam Loth (BOSS Coordinator-CDS-ED-D/SCG-P)

Absent

Jaime Perez (Member-Keller/Williams Realtor-P) UA
Bernie Campbell (Vice President-Whirley Drinks-ED) A
Lisa Gantner (Treasurer-SSB Recreation-D/SCG) UA

Note: Teams: ED-Economic, D/SCG-Design/Safe-Clean-Green, P-Promotion

A Quorum WAS present.

Approval of Minutes

- **Motion to approve the Meeting Minutes of October 20, 2022 by Brian Hoffa. Second by Robert Metzgar.**
Motion Passed 4 Yea 0 Nay 3 Absent.

Treasurer's Report

- Lisa Gantner (Treasurer) is absent. Table the Treasurer's Report until the December 15, 2022 Meeting.
- A check shall be signed by Merlin Weaver for \$150 to Lisa Gantner to reimburse annual membership to LOCUS.

PROJECTS

BOSS FORWARD WEBSITE PROJECT

Website Content & Updates

- Sam Loth: The website, www.bossforward.org , is posted as a test site at this time. The address is bossforward.org/testing/# .
- Brian Hoffa: Members should review the site and send comments to Sam who will forward a consolidated version to me. The Sub-committee will meet and prepare recommendations for Marshall Pickard.
- Sam Loth: In order to install a “Donate” button on our website, the BOSS Committee must register with the State first. I have prepared the document packet for Lisa Gantner to complete.
- Brian Hoffa: I’ll take the packet and give it to Lisa.

Website Business Directory

- Sam Loth: I have completed an update of the BOSS Excel SSB Business & Owner spreadsheet. It is the most up-to-date listing. Marshall Pickard will input data onto the new website design.

BOSS Website Fundraising

- Sam Loth: Before a Donate Button can be posted on the website, BOSS must register with the Pennsylvania Bureau of Corporations and Charitable Organizations, a subsidiary of the PA Department of State. The PA Solicitation of Funds for Charitable Purposes Act, 10 P. S. § 162.1 et seq., requires organizations soliciting charitable contributions from Pennsylvania residents to register with the Bureau by filing a form BCO-10 for official approval.
- Sam Loth: I have assembled the packet of docs for Lisa. Brian agreed to take the packet to Lisa.

BOSS CENTRAL BUSINESS DISTRICT INFRASTRUCTURE IMPROVEMENT PROJECT (CBD-IIP)

Phase 2 ‘Swing’ & ‘Full’ Construction Project

- Mike Hart: PennDOT has temporarily halted construction on Phase 2-A to address issues it has discovered.
- Sam Loth: We are preparing the documents package for distribution to HUD and Rep Chrissy Houlahan’s office. This is a requirement of the Phase 2-B Community Project Funding grant.

Phase 3 – Main Street Through-Road (Columbia Avenue to Shillington Road)

- Sam Loth: The changes PennDOT has made to the Phase 4 intersection design have put the location of the Shillington Road Ingress/Egress in doubt. BOSS shall proceed with plans to construct the through-route in several stages and shall settle on a grant application plan for funding.

Phase 4 PennDOT Redesign of Penn/Shillington/Mull Intersection



- Sam Loth: Ken Pick, ED for the Berks Redevelopment Authority will host a teleconference with Myself, Mike Hart and Jaime Perez on December 8th. We will discuss funding options for residential property acquisition if it becomes necessary along Shillington Road.

Compromise Final Design Plan & Construction Estimate

- **BOSS Committee Consensus is to be willing to accept the PennDOT Phase 4 “intersection” design (with some caveats), while maintaining that PennDOT should build and pay for the new (west side) Ingress/Egress intersection that can connect with new driveway access to businesses (See PennDOT Ultimate Buildout Design Sketch above) by using an existing unimproved alleyway behind properties along Shillington Road.**

New Town Center Redevelopment Project (NTC)

[*D&E Consultants D-1 Form-based Code Ordinance \(Final Draft\)*](#)

- Sam Loth: This ordinance needs to be finalized and approved.

Motion to adjourn the BOSS Committee meeting at 8:00 PM by Brian Hoffa.

NEXT 'LIVE' MEETING

Thursday, December 15, 2022 at 7:00 PM

Borough Council Chambers